Appendix 61

PURCHASE ORDER

DEPARTMENT OF EDUCATION
DIVISION OF QUEZON

DEPED QUEZON
ICT UNIT
UPLOADED
Date/Time: OCT 16 2025
By: CHAN 1:10
Ref. No. NOA 92-2025

Supplier: IMES ENTERPRISES
Address: BRGY. SAN RAFAEL, TARLAC CITY
TIN 224-959-220-00000

P.O. No.: 2025-09-0142
Date: SEPTEMBER 22, 2025
Mode of Procurement COMPETITIVE BIDDING

Gentlemen:

Please furnish this office the following articles subject to the terms and conditions contained herein.

Place of Delivery SPECIFIED DROP-OFF SITES
Date of Delivery on or before the delivery term

Delivery Term within 30 Calendar Days upon receipt of PO
Payment Term 30 working days

Stock No.	Unit	Item Description	Quantity	Unit Cost	Amount
	SET	HYGIENE KIT SET -TOOTHBRUSH MEDIUM SIZE, SOFT BRISTLE WITH HYGIENE CAP -TOOTHPASTE 25ML TUBE, FDA APPROVED -ALCOHOL ISOPROPYL HYPOALLERGENIC WITH MOISTURIZER 70% SOLUTION 60ML, FDA APPROVED -SOAP 55G-65G, ANTIBACTERIAL MOISTURIZING SOAP RECOMMENDED BY PHILIPPINE NURSING ASSOCIATION (PNA) WITH MANUFACTURING AND EXPIRY DATE, OVAL/RECTANGULAR SHAPE -FACE TOWEL WHITE 11IN X 20 IN -STAINLESS STEEL NAIL CUTTER, MEDIUM SIZE -TOILETRY BAG (TRANSPARENT) WITH STICKER PATCH "SBFP Hygiene Kit" -PLASTIC HAIR COMB 14CM -PLASTIC LICE COMB HAIR APPROX 92MM	12733	179.00	2,279,207.00
		GRAND TOTAL			**2,279,207.00**

(TOTAL Amount In Words) TWO MILLION TWO HUNDRED SEVENTY NINE THOUSAND TWO HUNDRED SEVEN PESOS ONLY

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

IMES ENTERPRISES
Signature over Printed Name of Supplier

13 OCT 2025
Date

Very truly yours,

ROMMEL C. BAUTISTA, CESO V
Schools Division Superintendent

Funds Cluster : 01101101
Funds Available :

EDMUNDO MARIN, JR.
Accountant III

ORS/BURS No. :
Date of the ORS/BURS :
Amount